



National Drought Management Authority

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30th June, 2020

TENDER NOTICE

REGISTRATION/PREQUALIFICATION OF SUPPLIERS FOR SUPPLY OF GOODS, WORKS AND SERVICES

Tenders are invited for registration/ prequalification of suppliers for goods, works and services to National Drought Management Authority (NDMA) for the period 2020 - 2022. Interested eligible suppliers are invited to apply for registration and pre-qualification indicating the category of goods, works or services they wish to supply.

Suppliers within Arid and Semi-Arid counties where NDMA has presence may submit their applications through our respective NDMA county offices. Registration/Pre-qualification documents may be downloaded **from the Authority's website:** www.ndma.go.ke or from the Public Procurement Information Portal at <https://www.tenders.go.ke>

REGISTRATION/PREQUALIFICATION FOR SUPPLY OF GOODS, WORKS AND SERVICES		
CATEGORY A	ITEM DESCRIPTION	TARGET GROUP
NDMA/ROS//01/2020-2022	Supply of General Office Stationery	Youth, Women & PWDs
NDMA/ROS//02/2020-2022	Supply of General Hardware	Youth, Women & PWDs
NDMA/ROS//03/2020-2022	Supply of health Preventive Materials (PPEs) – Face Mask, gloves, sanitizers, and related items	Youth, Women & PWDs
NDMA/ROS/04/2020-2022	Supply of and delivery of Assorted Office Furniture and Fittings	Youth, Women & PWDs
NDMA/ROS/05/2020-2022	Supply of and delivery of Desktop Computers, Laptops, Scanners Tablets, Printers and IP telephones	OPEN
NDMA/ROS/06/2020-2022	Supply of External Hard disks, Flash drives, USB Cables and other computer accessories and devices	Women & PWDs

NDMA/ROS/07/2020-2022	Supply of ICT Consumables (Toners and Cartridges)	Youth, Women & PWDs
NDMA/ROS/08/2020-2022	Supply of Motor Vehicle Tyres, Tubes and Batteries	Youth, Women & PWDs
NDMA/ROS/10/2020-2022	Supply of Staff Uniforms	Youth, Women & PWDs
NDMA/ROS/11/2020-2022	Supply of Pasture Seeds and Hay	Youth, Women & PWDs
NDMA/ROS/12/2020-2022	Supply, delivery, installation, testing and commission of video conferencing equipment	OPEN
NDMA/ROS/13/2020-2022	Provision of Printing services for Promotional Materials (Umbrellas, Caps, T-Shirts)	Youth, Women & PWDs
NDMA /ROS/14/2020-2022	Provision of Printing services for Booklets, Reports, Posters, Brochures, and related services	Youth, Women & PWDs
NDMA/ROS/15/2020-2022	Provision of Air Ticketing Services (IATA/KATO Approved firms)	Youth, Women & PWDs
NDMA/ROS/16/2020-2022	Provision of Repairs of ICT Network Infrastructure	OPEN
NDMA/ROS/17/2020-2022	Provision Hosting Services for Websites, Systems and other Applications	OPEN
NDMA/ROS/18/2020-2022	Repair and Maintenance of Office Furniture & Fittings	OPEN
NDMA/ROS/19/2020-2022	Provision of Office repairs and renovations	OPEN
NDMA/ROS/20/2020-2022	Supply and delivery of livestock and poultry	Youth, Women & PWDs
NDMA/ROS/21/2020-2022	Supply and delivery of bee hives and other related accessories	OPEN
NDMA/ROS/22/2020-2022	Provision of Catering Services (Teas Snacks/Lunches)	OPEN
NDMA/ROS/23/2020-2022	Provision of Air Transport Hire Services	OPEN
NDMA/ROS/24/2020-2022	Provision of Photography and Videography Services	Youth
NDMA/ROS/25/2020-2022	Provision of Hotel and Conferencing Services (Both for Headquarters and NDMA County Officers)	OPEN
CATEGORY B	PREQUALIFICATION	
NDMA/PRQ/1/2020-2022	Prequalification of Motor Vehicle repair service for HQ and ASAL counties	OPEN

NDMA/PRQ/02/2020-2022	Provision of Insurance Brokerage Service General and Motor Vehicle insurance	OPEN
NDMA/PRQ/03/2020-2022	Provision of repair and maintenance services of Boreholes	OPEN
NDMA/PRQ/04/2020-2022	Provision of transportation services	OPEN
NDMA/PRQ/05/2020-2022	Provision of Car Hire services	OPEN
NDMA/PRQ/06/2020-2022	Prequalification for Small Works	OPEN
NDMA/PRQ/07/2020-2022	Provision of Consulting Firms for Public Procurement Training Services	OPEN
NDMA/PRQ/08/2020-2022	Provision of Consulting Firms for Finance and Accounting Training Services	OPEN
NDMA/PRQ/9/2020-2022	Provision of Consulting Firms for Human Resource Management and Training Services	OPEN
NDMA/PRQ/10/2020-2022	Provision of Firms for Information Communication Technology (ICT) Consulting and Training Services	OPEN
NDMA/PRQ/11/2020-2022	Provision of Graphic Design Services	OPEN
NDMA/PRQ/12/2020-2022	Prequalification of Risk Management Training Services	OPEN
NDMA/PRQ/13/2019-2020	Prequalification for borehole installation and related Services	OPEN

Registration/prequalification documents with detailed specifications and tendering conditions may be downloaded free of charge from the Authority's website: www.ndma.go.ke or from the Public Procurement Information portal at <https://www.tenders.go.ke>

Completed registration and pre-qualification documents in plain sealed envelopes indicating the title of the registration/prequalification, number and category shall be placed in separate envelopes and clearly marked on the envelope as below (**please note, each category must be submitted in a separate envelope**)

TENDER, REGISTRATION AND PRE-QUALIFICATION OF SUPPLIERS 2020-2022

TENDER NO. CATEGORY No.

ITEM DESCRIPTION.....

Should be delivered/posted to the following address: -

THE CHIEF EXECUTIVE OFFICER

NATIONAL DROUGHT MANAGEMENT AUTHORITY

P.O.BOX 53547 - 00200

NAIROBI.

Or be deposited in the Tender Box at **NATIONAL DROUGHT MANAGEMENT AUTHORITY** Headquarters Lonrho House, 8th Floor Standard Street so as to be received on or **before Wednesday 22nd July 2020 at 10.30a.m.**

Tenders will be opened immediately thereafter in the presence of the candidate representatives who choose to attend at NDMA Boardroom on 17th Floor of the same building.